

## **Investments and Collateral (6 hours)**

Financial securities and instruments, many of which can be used both for investing and for collateral, are the primary content of this course. Every security and instrument described in the statutes is defined and examined in terms of liquidity, safety, and yield. Participants meet and get to know the “T-bill”, “Mae”, “Mac”, and other financial families. Cousins, in-laws, and out-laws also make an appearance. Oklahoma Statutes and Oklahoma State Treasurer administrative rules are also covered.

### Credit Hours count towards:

*County Treasurer Basic Certification*

### Testimonials from Participants:

- *“This class was very informative and interesting. I thoroughly enjoyed it.”*
- *“The review of the types of investments was great for me!”*
- *“Some of it is still a little confusing but it's because I'm not familiar with any of it. Thought the class would be hard to understand, but presented well. Thanks”*
- *“very informative”*
- *“Began asking more questions of bank officials. Began looking over my collateral sheets much more carefully”*

### Course Outline

- I. Authorization from Governing Board to Invest County Funds
  - A. Investment Resolution
  - B. Investment Policy
- II. Statutory Investment Options via Investment Resolution
  - A. U.S. Treasuries
  - B. State of Oklahoma Obligations
  - C. Certificates of Deposit
  - D. Others
- III. Statutory Investment Options via Investment Policy
  - A. U.S. Government, Its Agencies & Instrumentalities
  - B. Negotiable Certificates of Deposit
  - C. Repurchase Agreements
  - D. Others
- IV. Acceptable Collateral and Collateral Forms
- V. Appendices
  - A. Transportation Revenue Anticipation Notes
  - B. Oklahoma County Investment Policy
  - C. City of Oklahoma City Investment Policy
  - D. State Treasurer Investment Policy
  - E. Collateral Pledge Forms and Rules
- VI. References