

Posted below are the meeting agendas and related documents that are made available by Tulsa County's various boards, authorities and other entities. These documents are posted in Adobe Acrobat .pdf format. Acrobat Reader is a free downloadable viewer for reading and printing these documents. You may [download Acrobat Reader here](#).



## **2003 SALES TAX OVERVIEW COMM.-VISION 2025**

[Meetings & Documents \(17 \)](#)

Created to oversee Vision2025 sales tax revenues. Established per Sec. 7 of Vision 2025 Resolution with respect to any sales tax generated by the special 13-year sales tax approved by the registered voters of Tulsa Co., OK on 9/9/03 (the "2003 Sales Tax"). Committee consists of 24 citizens who shall be qualified electors of Tulsa Co., OK & will serve without compensation. No member of the Committee shall be an elected public official. The Committee shall terminate when all funds generated by the 2003 Sales Tax have been expended.

## **Board of Tax Roll Corrections**

[Meetings & Documents \(21 \)](#)

Members of the Board of Tax Roll Corrections include the Chairman of the Board of County Commissioners (who serves as Tax Roll chairman), the Chairman of the County Board of Equalization, and the County Assessor. The County Clerk serves as Secretary to the Board of Tax Roll Corrections and does not vote on Board actions. The Board is authorized to bear allegations of mistakes or differences regarding any item contained in the tax rolls. The Board may act to correct assessment, exemption, transcribing, tax levy or valuation errors. When the Board determines that an error has been made, the County Clerk issues a Certificate of Error indicating either a tax increase, no taxes due, or a tax decrease. Actions of the Board of Tax Roll Corrections may be appealed by the taxpayer to the District Court.

## **BOCC - Board of County Commissioners**

[Meetings & Documents \(93 \)](#)

One County Commissioner is elected from each of three districts within the county which by law are approximately equal in population. County Commissioners serve on the Board of County Commissioners and are the principal administrators of the county. Their duties include the following:

- Selling or purchasing public land or buildings for the county
- Calling county elections for various purposes
- Approving the purchase of operating supplies, equipment, and services contracted for the county
- Receiving and approving bids for major purchases or construction projects
- Developing personnel policies
- Supervising construction and maintenance of county roads
- Authorizing and maintaining an inventory of all county property, owned or leased, that is valued at more than \$250
- Preparing the county budget in conjunction with other county officers
- Auditing the accounts of other county officers

County Commissioner meetings are typically held each Monday at 9:30 am in Room 119 of the Tulsa County Administration Building, 500 South Denver, Tulsa, Oklahoma. The Commissioners may also hold special meetings as required.

## **Budget Board**

[Meetings & Documents \(26 \)](#)

The Budget Board is comprised of eight elected county officials (three County Commissioners, County Clerk, Assessor, County Treasurer, Sheriff and Court Clerk). The Budget Board reviews the annual Estimate of Needs of each county officer, revises these estimates if advisable, proposes a budget, conducts public hearings, and adopts a budget. The Budget Board also authorizes transfers of certain funds from one county budget account to another and may make supplemental appropriations to the budget. The Budget Board meets on the 3rd Monday of each month at 2:00 pm, in Room 119 of the Tulsa County Administration Building, 500 South Denver, Tulsa, Oklahoma.

## **County Board of Equalization**

[Meetings & Documents \(47 \)](#)

The County Board of Equalization is comprised of three members, appointed in the following manner:

- One member appointed by the Oklahoma Tax Commission
- One member appointed by the Board of County Commissioners
- One member appointed by the District Judge(s)

The tenure of the County Board of Equalization must be coterminous with that of the first and third County Commissioners' districts. Not more than one member can live in one County Commissioner's district.

The County board of Equalization's primary duty is equalization. Each year, by the 4th Monday in January, they convene to equalize that year's assessment roll to ensure the following items:

- That all non-agricultural real property is appraised at its fair cash value according to its use
- That all agricultural real property is valued at its use value
- That all personal property is listed at its fair cash value

Use value is the appraisal of property in its actual use. The role of the County Board of Equalization is to maintain equity in the county's property tax structure.

## **County Excise Board**

[Meetings & Documents \(16 \)](#)

The County Excise Board is comprised of the members of the County Board of Equalization. The County Clerk serves as the non-voting Secretary to the Board. The Excise Board oversees and reviews all county, school district, and city budgets to determine if they are legally and adequately funded with the revenues available. Specifically, the Board reviews and approves the County budget, fixes the annual tax levy and millage rates, and gives public notice that the budget and tax levies are open to public discussion.

By statute, the Excise Board is to meet at the County seat on or before the first Monday in July each year to organize and elect a chairman and vice-chairman for that fiscal year. In addition to meeting to approve the budget and tax rates, the Excise Board meets as required during the year to review and approve other mid-year budget-related actions, such as supplemental appropriations. Excise Board meetings are held in Room 119 of the Tulsa County Administration Building, 500 South Denver, Tulsa, Oklahoma.

## **Management Conference**

[Meetings & Documents \(38 \)](#)

Management Conferences are optional "working" meetings of the Board of County Commissioners which give the commissioners an opportunity to discuss matters affecting the county in an atmosphere which is more relaxed than the formal weekly Board meetings. Presently scheduled for the second Thursday of each month, they are held in Room 315 of the Administration Building, beginning at 9:30 am. The agenda is set by the Chairman and all Management Conferences must meet the requirements of the Oklahoma Open Meeting Act and the Oklahoma Open Records Act.

## **STOC - Sales Tax Overview Committee**

No documents posted

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## **TCCJA - Tulsa County Criminal Justice Authority**

[Meetings & Documents \(16 \)](#)

The Tulsa County Criminal Justice Authority (TCCJA) is a public trust established in accordance with Oklahoma law. It has the sole purpose of overseeing all activity related to Tulsa County's jail facility which is known as the David L. Moss Criminal Justice Center. Daily operation of the jail is by The Tulsa County Sheriff's Office. The TCCJA has a seven member governing body: the three county commissioners and four mayors of cities/towns situated within Tulsa County. Meetings of the TCCJA are generally held once each month at 9:00 am in Room 119 of the Administration Building. The agenda is set by the Chairman and all such meetings must meet the requirements of the Oklahoma Open Meeting Act and the Oklahoma Open Records Act.

## **TCEB - Tulsa County Election Board**

[Meetings & Documents \(35 \)](#)

The chairman and Vice-Chairman are appointed by their political party and the Secretary is appointed by her senators, all of which are certified by the State Election Board. The Chairman and Vice-Chairman are present when the Board is taking any action, such as certifying election results or conducting a contest of candidacy hearing. The Secretary of the Election Board actually directs the Board. Within her staff, there are several employees who perform many job functions. The Assistant Secretary oversees the administration of the office and executes many functions in conjunction with the Secretary. The Elections Clerk is responsible for a large portion of the preparation of all the elections that are conducted. The various types of elections are: Statewide Regular Primary, Runoff and General, Presidential Primary, Annual School, Special School, Regular Municipal, Special Municipal and County Specials. The preparation time for an election takes weeks and sometimes even months.

## **TCERS - Tulsa County Employees Retirement System**

[Meetings & Documents \(22 \)](#)

The Tulsa County Retirement Board of Trustees is comprised of nine members designated as follows: the County Treasurer, the County clerk, the Chairman of the Board of County Commissioners, three members elected by County employees, a retiree elected by County employees, and two members appointed by the Chairman of the Board of County Commissioners. A new Chairman is elected at the first Board meeting after June 30, each year. The County Clerk is Secretary and a voting member of the Retirement Board. The Board serves as the governing body over Tulsa County's retirement system. The Board is responsible for establishing rules for the administration of the retirement system. In addition, the Board may address questions regarding the administration of the retirement system. In addition, the Board may address questions regarding the administration of the system and make determinations regarding the application of system rules and policies. The Retirement Board typically meets the last Tuesday of each month at the County Administration Building, 500 S. Denver, in the Commission Room 119.

## **TCIA - Tulsa County Industrial Authority**

[Meetings & Documents \(24 \)](#)

The Tulsa County Industrial Authority (TCIA) is a public trust established in accordance with the law. Its purpose is to provide funds for the necessary costs of leasing, purchasing, or otherwise acquiring property and facilities to further economic development within Tulsa County. Examples of such economic development activity are housing, education, recreation, solid waste, industrial and manufacturing, all of which are in furtherance of the general convenience, welfare, public health and safety of inhabitants of Tulsa County. The three Tulsa County Commissioners are TCIA's governing body. Meetings are held at 10:30 am on the third Monday of each month in Room 315 of the Administration Building. The agenda is set by the Chairman and all such meetings must meet the requirements of the Oklahoma Open Meeting Act and the Oklahoma Open Records Act.

**TCPFA - Tulsa County Public Facilities Authority**

Meetings & Documents (42 )

The Tulsa County Public Facilities authority (TCPFA) is a public trust established in accordance with Oklahoma law. It has the sole purpose of managing all activity occurring on certain property (commonly known as the Tulsa County fairgrounds) which is owned by Tulsa County but leased to the TCPFA. The TCPFA has a five member governing board: the three county commissioners and two private citizens who are appointed by the commissioners. Responsibilities of the TCPFA board includes the hiring of TCPFA's president and chief executive officer, approval of all contracts necessary for activity occurring on the property, providing oversight of all financial matters and directing long range planning efforts. Meetings of the TCPFA are generally held twice each month at 9:00 am at Expo Square. The agenda is set by the Chairman and all such meetings must meet the requirements of the Oklahoma Open Meeting Act and the Oklahoma Open Records Act.

**TCVA - Tulsa County Vision Authority**

No documents posted

Tulsa County Vision Authority

**Tulsa County Board of Adjustment**

Meetings & Documents (14 )

Tulsa County Board of Adjustment

**Tulsa County Community Hospital Authority (TCCHA)**

No documents posted

The Tulsa County Community Hospital Authority is an Oklahoma Public Trust having Tulsa County Oklahoma, as its sole beneficiary. The Authority was created to promote, develop and further those purposes set forth in the Oklahoma Community Hospitals Public Trust Authorities Act, Title 63, Okla. Supp. Sub 2003, § 3250.1 et. seq., including but not limited to establishing a hospital district, improving access to health care by the public and coordinating the development of new health services in the hospital district. Those hospitals participating in the creation of the Authority are Saint Francis Hospital-Tulsa, Saint John Medical Center, Tulsa Regional Medical Center, Saint Francis Hospital-Broken Arrow and Hillcrest Medical Center. The Authority is governed by seven trustees, five of whom are those persons, ex officio, who are the chief executive officers of the participating hospitals. One Trustee is appointed by the Governor and one Trustee is a member of the governing body of the beneficiary appoint by such beneficiary.

**Tulsa County Criminal Justice Planning Policy Council**

Meetings & Documents (4 )

The Oklahoma Community Sentencing Act (22 OS 988.1) authorized Oklahoma's District Judges to establish: Local sentencing systems within their jurisdiction to use public and private entities to deliver services to the court for the punishment of eligible felony offenders receiving a community sentence as a condition of a deferred or suspended sentence. Local planning councils within each local sentencing system whose membership includes a judge, district attorney, sheriff, county commissioner and three citizen members for each county represented to plan, monitor and support the local systems. Eligible offenders are those who are eligible by crime and whose risk for recidivism falls within the moderate range of an objective assessment used to predict risk for reoffending.

**Tulsa County Criminal Justice Sales Tax Overview Committee**

Meetings & Documents (5 )

Tulsa County Criminal Justice Sales Tax Overview Committee Meetings held in the Conference Room 2nd floor of the David L. Moss Correction Center, 300 North Denver, Tulsa Oklahoma.

**Tulsa County Home Finance Authority**

Meetings & Documents (6 )

The Tulsa County Home Finance Authority is a public trust which was created in 1978 pursuant to Oklahoma statutes and having Tulsa County as its sole beneficiary. The Trust was created for the purpose of incurring indebtedness by the issuance of revenue bonds (both taxable and tax exempt) to generate funds which are then made available to local mortgage companies to finance home loans for low to moderate first time home buyers in Tulsa County, Oklahoma.

**Tulsa County Performance Audit Committee**

No documents posted

Tulsa County Performance Audit Committee

**City County Collaborative Government Advisory Committee**

Meetings & Documents (7 )